

Manya Sanan

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INTERACTIVE MEDIA DESIGNER

Intro

Currently pursuing my studies at Durham College, with a strong focus on academic growth and skill development. Although deeply interested in applying my knowledge to practical settings, while also staying engaged with my community through hobbies such as photography, volunteering, and reading.

Key Education & Certifications

- Diploma, Interactive Media Design, Durham College (Present)
- Diploma, Web Technologies , Pearl College, India. (2022-2023)
- Secondary education , Maths and Science. (2020-2021)
- Certified First Aider, First-Aid and CPR-C ,Toronto.(2024)
- Certified Food Service Worker, Ontario.(2024)
- Certified Baker, HKR College, India.(2022-2023)

Key Skills & Expertise

- **Time management and organization:** successfully juggling part-time employment and academic coursework.
- **Adaptability and multitasking:** juggling work , deadlines, and schoolwork at the same time.
- **Interpersonal and Communication Skills:** Having professional interactions with classmates, instructors, and clients.
- **Collaboration and teamwork:** Performing well in group projects and team-oriented work settings.
- **Critical thinking and problem-solving:** skills are essential for overcoming obstacles at work and in the classroom.
- **Customer service and conflict resolution:** effectively responding to consumer questions and resolving problems.
- **Initiative and Leadership:** Assuming accountability in team environments and demonstrating a proactive work ethic.
- **Technical and Digital Literacy:** Knowledge of research instruments, office software, and systems unique to a given job.

- Professionalism in the workplace involves exhibiting dependability, accountability, and a strong work ethic.
- Managing personal money while keeping student expenses in check is known as financial and budget management.

Professional Experience

- **Collaborative Project**, Barrett Centre , Durham Ontario. (2024-2025)
Working on the assets for the game, which is totally based on the 3R's although targeting the kids up to 12 years.
- **Food Service Worker**, Weston Terrace Community Care Centre, Toronto. (2023-Present)
Distributing meals to customers in a timely and friendly manner, Ensuring the cleanliness of work areas, utensils, and equipment, following health and safety regulations. Using kitchen tools and appliances, such as grills, ovens, and dishwashers, safely and efficiently.
- **Dietary Aide**, Fieldstone Community, Toronto. (2023-Present)
Checking the quality of food items before serving to ensure they meet the Ensuring that meals meet the specific dietary requirements (e.g., low sodium, diabetic, gluten-free) of patients or residents.establishment's standards.
- **IELTS Instructor**, IXORA Academy, India. (2022-2023)
Delivering lessons that focus on all four IELTS test components: Listening, Reading, Writing, and Speaking. Offering additional help, such as one-on-one tutoring or Monitoring student performance and providing progress reports, highlighting strengths and areas for improvement.after-class support, to ensure students success. Organizing simulated IELTS tests to familiarize students with the exam format and help them build confidence.

NOT FOR PROFIT EXPERIENCE

Graphic Designer - Visiting Card Design (2025)

Created a professional and visually appealing visiting card to represent the organization's mission and values. Collaborated with the team to understand the non-profit's goals, brand identity, and key messaging. Designed a clean, effective layout that incorporates the organization's branding colors, logo, and contact information. Focused on ensuring clarity and readability while maintaining a creative yet professional look for the visiting card. Delivered print-ready files and ensured the design adhered to the organization's budget and timeline.

Work in India : Photo Shoot (2023)

Recorded unguarded moments of volunteers performing community service in different parts of India. Demonstrating the benefits of volunteering in a variety of fields, such as community development, healthcare, education, and environmental projects. emphasized the commitment and zeal of regional volunteers collaborating with global teams to promote change. highlighted the interpersonal relationships and cross-

cultural interactions that occur between volunteers and the communities they support. made sure the images were inclusive and diverse, showing volunteers in a range of roles and backgrounds.

Tree Planting Initiative, India (2023)

Actively participated in tree planting initiatives focused on environmental sustainability and combating deforestation. I collaborated with local communities to plant native trees, raise awareness about environmental issues, and promote eco-friendly practices. Additionally, I contributed to reforestation efforts by helping organize events and educating others on the importance of tree conservation.